

Stepping Ahead Preschool

2583 W. 12165 So.

254-8364



Welcome to Stepping Ahead Preschool.

Stepping Ahead Preschool offers your child a creative curriculum program, computer station for learning, problem solving and puzzle station, music and movement and of course with art time, your child will have a fun experience stepping their way towards kindergarten.

TUITION: Tuition is **\$70.00 a month** for the Stepping Stones (2 day a week class) and **\$85.00 a month** for Pathways (3 day a week class). Tuition is due by the 5th of every month. Tuition paid after the 5th will require a \$15.00 late fee.

CLASS TIME: Morning classes are **9:30 a.m. to 12:00 p.m.**

Mid-morning classes are **11:00 a.m. to 1:30 p.m.**

Afternoon classes are **12:30 p.m. to 3:00 p.m.**

Classes begin September 3, 2008 and ends May 20, 2009.

It is the parent's responsibility to see that their child is brought into preschool. After class I will have your child outside for him/her to be picked up.

DROP OFF

& PICK UP: Please **DO NOT PARK** in the driveway. Please stay in your car. Park in front of the driveway facing **West**. I will put your child into the car. If any seating adjustments need to be made, please pull forward allowing the line to continue to move. If someone beside yourself is picking up your child I need to be notified in advance. This method keeps your child safe from any accidents.

DO NOT BE LATE: It is very important that everyone is on time picking up his or her child. **A \$1.00 a minute late charge** will be added to the following month's tuition.

VACATIONS: All of us take them. I DO NOT prorate any time missed from class. Tuition is based on 67 days per school year. Just as you don't pay more in the months of October and March you don't pay less in December due to Christmas break. I also take one week vacation with my family during the year.

FIELD TRIPS: Our field trips are fun and educational for your child. The State Law for seat belts and car seats are very important. If your child does not meet the proper weight and you are NOT helping with the field trip, please leave his/her car seat to be used. The field trips are not successful without the help of the parents. I appreciate all those who are so good to help out. **THANK YOU.**

CALENDARS: A calendar will be submitted every month for the following month. **Please refer to it often,** some days the children are asked to wear or bring something to share with the class. Everything you need to know is on the calendar. This keeps preschool running in an organized manner.

BIRTHDAYS: A favorite day for everyone. There is a birthday box your child can choose a prize from. We sing Happy Birthday and make a big deal of his/her special day. I invite parents to send a treat to share with their classmates. Those birthdays in the summer are not forgotten. We hold a Birthday Bash in May.

VIP WEEK: During our open house there will be a sign up sheet for your child to be assigned a certain month and week for his/her VIP. That week we ask that you bring a 1/2 of poster board with pictures of your child to be filled out and sent with the poster board. Your child's favorite treat can be shared that week with their classmates if you choose.

OPEN HOUSE: I will send out invitations to the child inviting him/her and their parents to an open house in August. This gives everyone a chance to meet me, see the school, sign up for VIP week, sign a release form and pick up their folders and September calendars.

If you have any questions, please feel free to call me @ 556-6461.